

Email template TO THE IRA FUND BROKER/ADMINISTRATOR

Dear IRA Custodian,

The Protecting Americans From Tax Hikes (PATH) Act of 2015 permits a rollover directly from an IRA to a qualified public charity. As the owner of IRA account #_____ that is in the custody of your organization, I request that you transfer from that account the sum of \$_____ to the **Shippensburg University Foundation**, 1871 Old Main Drive, Shippensburg, PA 17257. The Treasury Tax ID Number for the SU Foundation as a public charity is 23-2046093.

It is my intention to make a Qualified Charitable Distribution (QCD) to the Shippensburg University Foundation from my IRA, which may fulfill part or all of my IRA required minimum distribution (RMD) for this year.

This letter is sufficient authorization for you to make this QCD gift. However, if you require any further documents, please promptly e-mail those to me.

Sincerely,
IRA Owner